INFORMATION TECHNOLOGY COMMITTEE
MINUTES
April 6, 2005

PLACE: Room 119, Darien Town Hall   TIME: 8:30 a.m.

ATTENDING: Pugh, Westcott, Coghlan, Hovell, Ginsberg, Plehaty, Penn, Adams

Mr. Pugh explained that Mr. Pugh, Mr. Penn and Mr. Plehaty are up for reappointment to the ITC. Mr. Pugh explained that he will not seek to be reappointed.

1. Approval of Minutes

Mr. Penn made a motion to approve the minutes as written. That motion was seconded by Mr. Hovell and was unanimously approved.

2. CIO Reports

Mr. Adams reviewed his April 5th CIO report. He then reviewed the various fiber installations in Town. He explained that e-mail security has been tightened recently.

Mr. Coghlan updated the group on the Class system. He noted the great assistance from the IT Department. There was a reduction in the number of people who came to Town Hall for program registration. Already over 50% of residents are buying beach stickers on-line. He explained the license plate checking process. Mr. Ginsberg noted that revenues and amount of purchasing has increased. Mr. Coghlan summarized that credit card use has been a success and exceeded expectations.

Mr. Ginsberg explained the land use software permitting procurement process. He mentioned that he is working closely with Blum Shapiro and a visit to Waterford was done in March. Negotiations with the software vendor and Waterford are ongoing. The necessary amount of training is being considered.

Mr. Adams said that mobile data implementation at the Police Department is going well.

Ms. Westcott said that the next meeting of the Web Site Committee is April 13th. The final piece is the financial piece. Mr. Hovell noted that policy questions are very important.

Mr. Hovell said that Cablevision has given the Town a grant for equipment, but not for wiring. This equipment will allow for meetings in Room 206 to be televised. He also mentioned that the Board of Finance is in the process of reviewing the Board of Education budget. One concern relates to whether the proposed technology for the new high school is considered operating or capital. Mr. Adams noted that significant effort went into preparing the budget for technology. He said that 100% of teachers need a computer for grades and attendance.

Mr. Pugh distributed pages I-1 through I-7 of the May 2004 Blum Shapiro report. He reviewed page I-3 through I-6 with Mr. Adams and others in the group.

There being no other business, the meeting was adjourned at 9:35 a.m.

Respectfully submitted,

Jeremy B. Ginsberg

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